



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

29 September 2025

DIVISION MEMORANDUM

No. 537, s. 2025

**PLANNING MEETING RELATIVE TO THE CONDUCT OF DIVISION ROLL-
OUT OF STANDARDIZED OPCR/IPC RF FOR SCHOOL-BASED
PERSONNEL**

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- Schools Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Schools Division of Batangas through the Division Performance Management Team will conduct a planning meeting relative to the Division Roll-Out of Standardized Office and Individual Performance and Commitment Form for School-Based Personnel on October 2, 2025, 1:00 PM onwards to be held at SDO Conference Hall, Provincial Sports Complex, Bolbok, Batangas City.
2. The meeting aims to design and discuss implementation plan for the division cascading of standardized OPCR/IPC RF.
3. Enclosed to this memorandum is the list of participants.
4. This memorandum serves as Travel Order.
5. For concerns, feel free to contact and send email to sdobatangas.planning@deped.gov.ph.
6. Immediate and wide dissemination of this memorandum is desired.

MARITES A. IBANEZ, CESO V
Schools Division Superintendent



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Enc. As Stated

Reference: None

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

AUD/PLANNING MEETING RELATIVE TO THE CONDUCT OF DIVISION ROLL-OUT OF STANDARDIZED
OPCRF/IPCRF FOR SCHOOL-BASED PERSONNEL/S2-112170/09-29-2025



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Enclosure 1

LIST OF PARTICIPANTS

**PLANNING MEETING RELATIVE TO THE CONDUCT OF DIVISION ROLL-
OUT OF STANDARDIZED OPCR/PCRF FOR SCHOOL-BASED
PERSONNEL**

NO.	NAME	SEX	OFFICE/ DIVISION/ SECTION	POSITION
1	Marites A. Ibanez	F	OSDS	Schools Division Superintendent
2	Jofit P. Dayoc	M	OSDS	OIC – Assistant Schools Division Superintendent
3	Rhina O. Ilagan	M	OSDS	OIC – Assistant Schools Division Superintendent
4	Mario B. Maramot	M	SGOD	OIC - Chief Education Supervisor
5	Lou C. Panaligan	M	OSDS	Administrative Officer V
6	Irene Grace Q. Gonzales	F	OSDS	Administrative Officer IV
7	Joemar B. Perez	M	OSDS	Administrative Officer IV
8	Marian L. Arias	F	SGOD	Education Program Supervisor I
9	Rodrigo S. Castillo	M	CID	PSDS
10	Rosemarie A. Encarnacion	F	CID	Educ. Program Specialist II
11	Aris U. Dimaano	M	SGOD	Planning Officer III
12	Atty. Karen M. Salimo	F	OSDS	Attorney III
13	Joel B. Lubis	M	San Jose SO	PSDS
14	Aurelia A. Aguila	F	Bauan West SO	Principal IV / OIC – PSDS
15	Avelino B. Mortel	M	Lemery SO	PSDS
16	Eleazar C. Magsino	M	Calatagan SO	PSDS
17	Erickson T. Gutierrez	M	Taysan SO	PSDS
18	Mary Jane Gonzales	F	Alitagtag SO	PSDS
19	Nenita A. Adame	F	Ibaan SO	PSDS
20	Riza Gusano	F	Balayan East SO	PSDS
21	Agrifina A. Dirain	F	Malvar SO	PSDS
22	Movita O. Cruzat	F	As-is IS	Principal IV
23	Louie Alvarez	M	Lemery Pilot ES	Principal III
24	Atena Rivera	F	San Pascual NHS	Principal IV
25	Jovita M. Landicho	F	Bauan INAVHS	Principal IV
26	Rowena Ramirez	F	Taysan Senior HS	Principal II
27	Maria Elizabeth S. Andino	F	Pantalan SHS	Principal II
28	Matthew Alliene D. Mendoza	M	Lemery SHS	Senior High School Assistant Principal II



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29	Richard A. Buenas	M	Calatagan SHS	Senior High School Assistant Principal II
30	Mark Christian R. Catapang	M	Alitagtag NHS	Head Teacher III
31	Cris T. Zita	M	Dr. Juan A. Pastor INHS	Head Teacher II
32	Relyn Mae I. Dimatatac	F	Sambat ES	AO II – Elementary
33	Veronica Joyce B. Coz	F	Kilitisan ES	AO II – Elementary
34	Sonie A. Concepcion	F	Bauan Technical Integrated High School	AO II – Senior HS
35	Ceazar V. Rivera	M	Pantalan SHS	AO II – Senior HS
36	Alona O. Marcos	F	Fermin La Rosa NHS	ADAS III – JHS
37	Contessa M. Rodriguez	M	Lumbangan NHS	ADAS III – JHS
38	Aivie F. Bagui	F	San Pascual CS	ADAS III – Elementary
39	Maurice Katherine S. Reyes	F	Mabini CS	ADAS III – Elementary
40	Rogelline Mae S. Delgado	F	Padre Garcia CS	ADAS II – Elementary
41	Magierose U. Del Carmen	F	San Juan East CS	ADAS II – Elementary
42	Alvin Joseph P. Estole	M	Pansol INHS	ADAS II – JHS (Disbursing Officer)
43	Romelyn S. Cabral	F	Anselmo A. Sandoval MNHS	ADAS II – JHS (Disbursing Officer)
44	Dean Michael Buenviaje	M	Fermin La Rosa NHS	ADAS II – JHS (Loan Verifier)
45	Jigson Manaois	M	Dr. Crisogono B. Ermita NHS	ADAS II – JHS (Loan Verifier)
46	Michael C. Dela Rama	F	Taysan Senior HS	ADAS II – SHS
47	Ivanne Via Royce Formeloza	F	Dr. Juan A. Pastor INHS	Administrative Assistant II
48	Gervin B. Punzalan	F	Balayan Senior High School	Registrar I
49	Madonna H. Gamboa	F	Rosario INHS	Registrar I
50	Veronica Lyra C. Hernandez	F	Padre Garcia SO	PDO I
51	Patricia Nhel San Jose	F	Taal SO	PDO I
52	Elizalde Piol	M	SDO	Division Information Officer
53	Sarah Jane B. Magnaye	F	SDO	Administrative Assistant III